

Session-2023-24
Alumni Feedback Form Analysis

S.No.	Attributes	Far from satisfied % (1)	Not satisfied % (2)	Satisfied % (3)	Happy % (4)	Very happy % (5)
1	Admission procedure	5	2	11	22	55
2	Fee structure	7	5	17	29	42
3	Environment	3	5	6	17	69
4	Infrastructure and lab facilities	4	7	15	15	59
5	Faculty	5	3	15	22	55
6	Project guidance	3	6	12	30	49
7	Quality of support material	5	9	10	40	43
8	Training and placement	4	4	5	39	48
9	Library	1	1	6	40	69
10	Canteen facilities	3	6	6	24	61
11	Overall Rating of the college	5	9	8	35	43



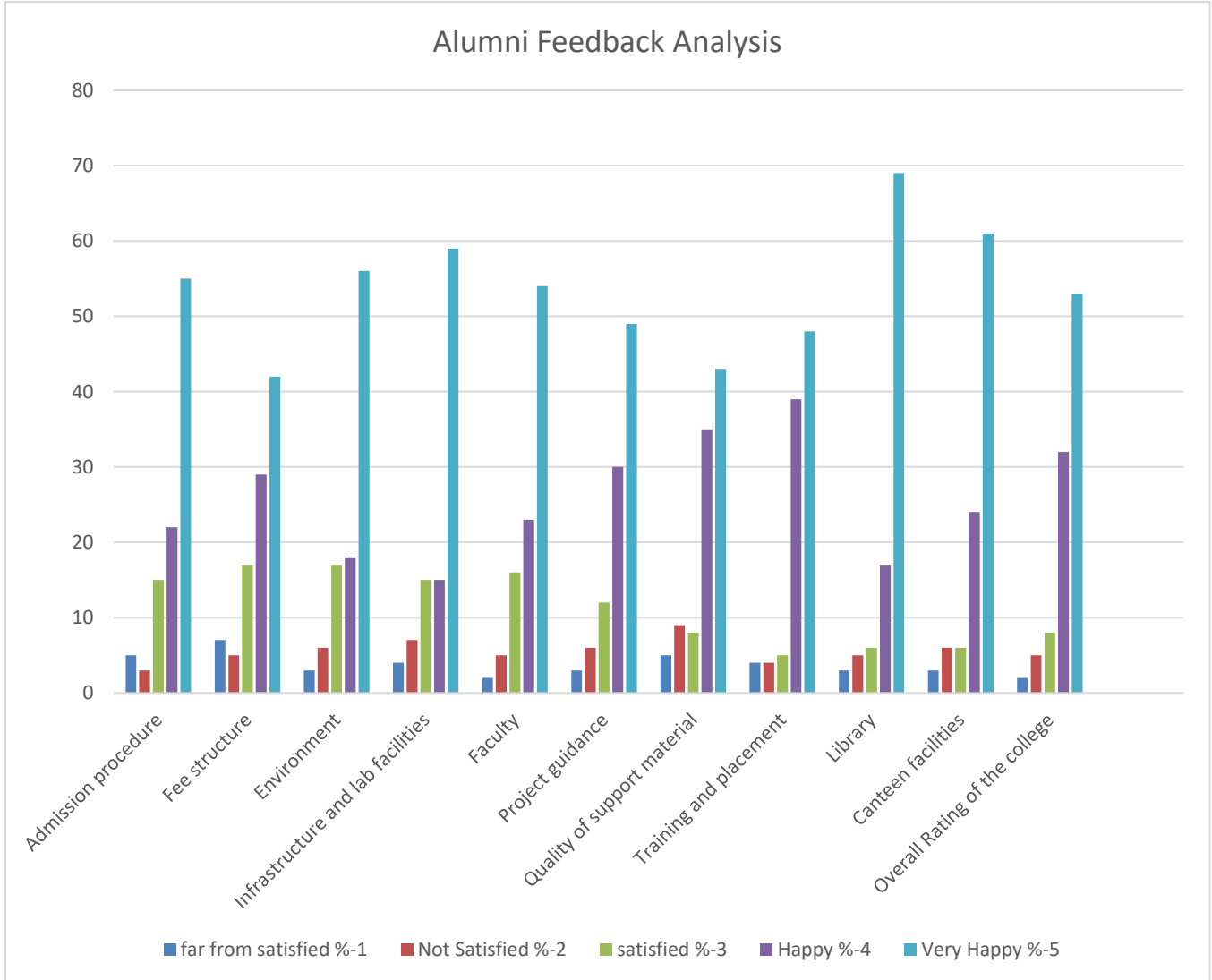
PRINCIPAL

Sanskriti College, JAIPUR

Sector-3, Rajat Path, Shipra Path, Mansarovar, JAIPUR - 30 20 20

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Alumni Feedback Analysis



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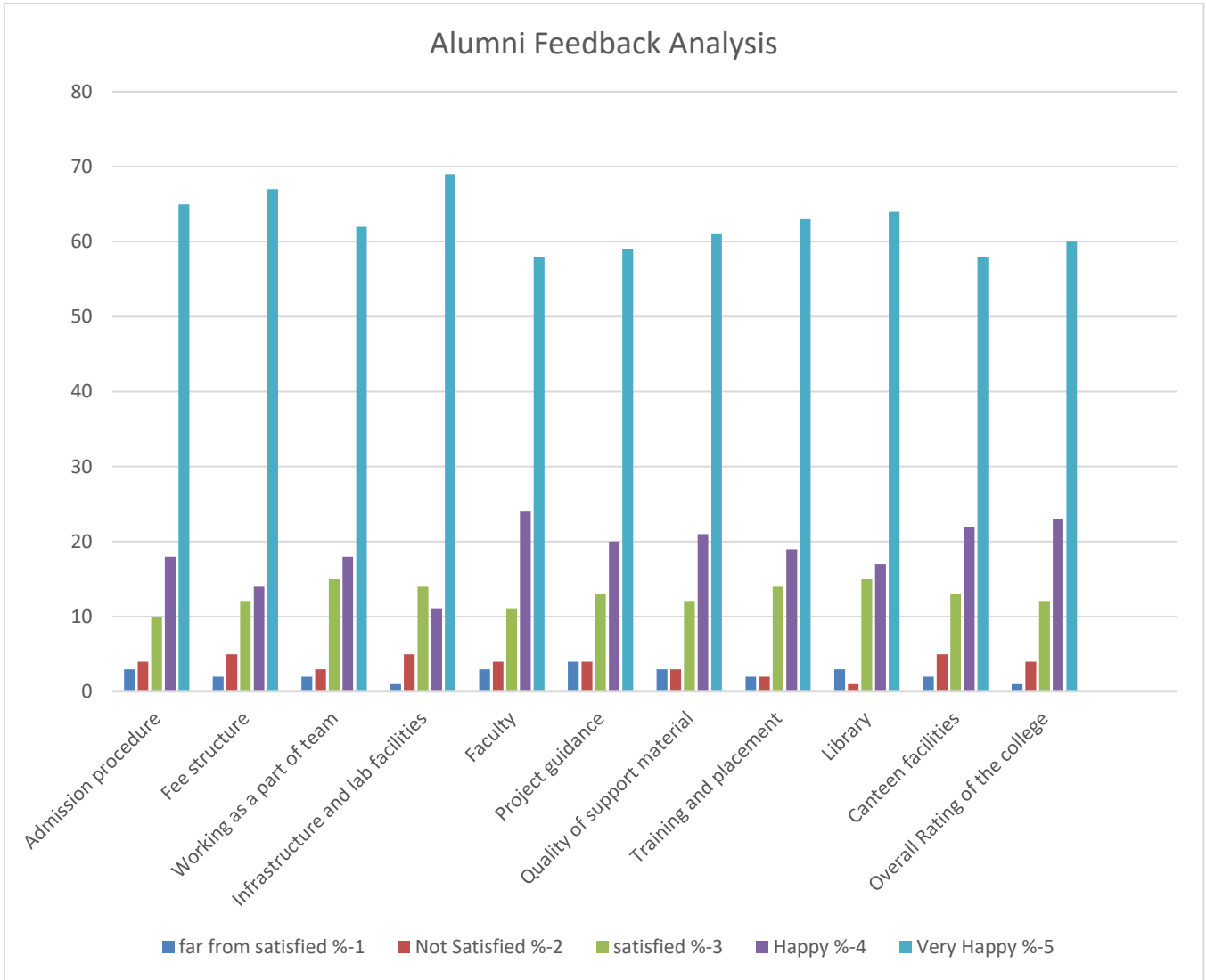
Session-2022-23
Alumni Feedback Form Analysis

S.No.	Attributes	Far from satisfied % (1)	Not satisfied % (2)	Satisfied % (3)	Happy % (4)	Very happy % (5)
1	Admission procedure	3	4	10	18	65
2	Fee structure	2	5	12	14	67
3	Environment	2	3	15	18	62
4	Infrastructure and lab facilities	1	5	14	11	69
5	Faculty	3	4	11	24	58
6	Project guidance	4	4	13	20	59
7	Quality of support material	3	3	12	21	61
8	Training and placement	2	2	14	19	63
9	Library	3	1	15	17	64
10	Canteen facilities	2	5	13	22	58
11	Overall Rating of the college	1	4	12	23	60



PRINCIPAL,

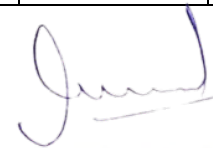
Alumni Feedback Analysis

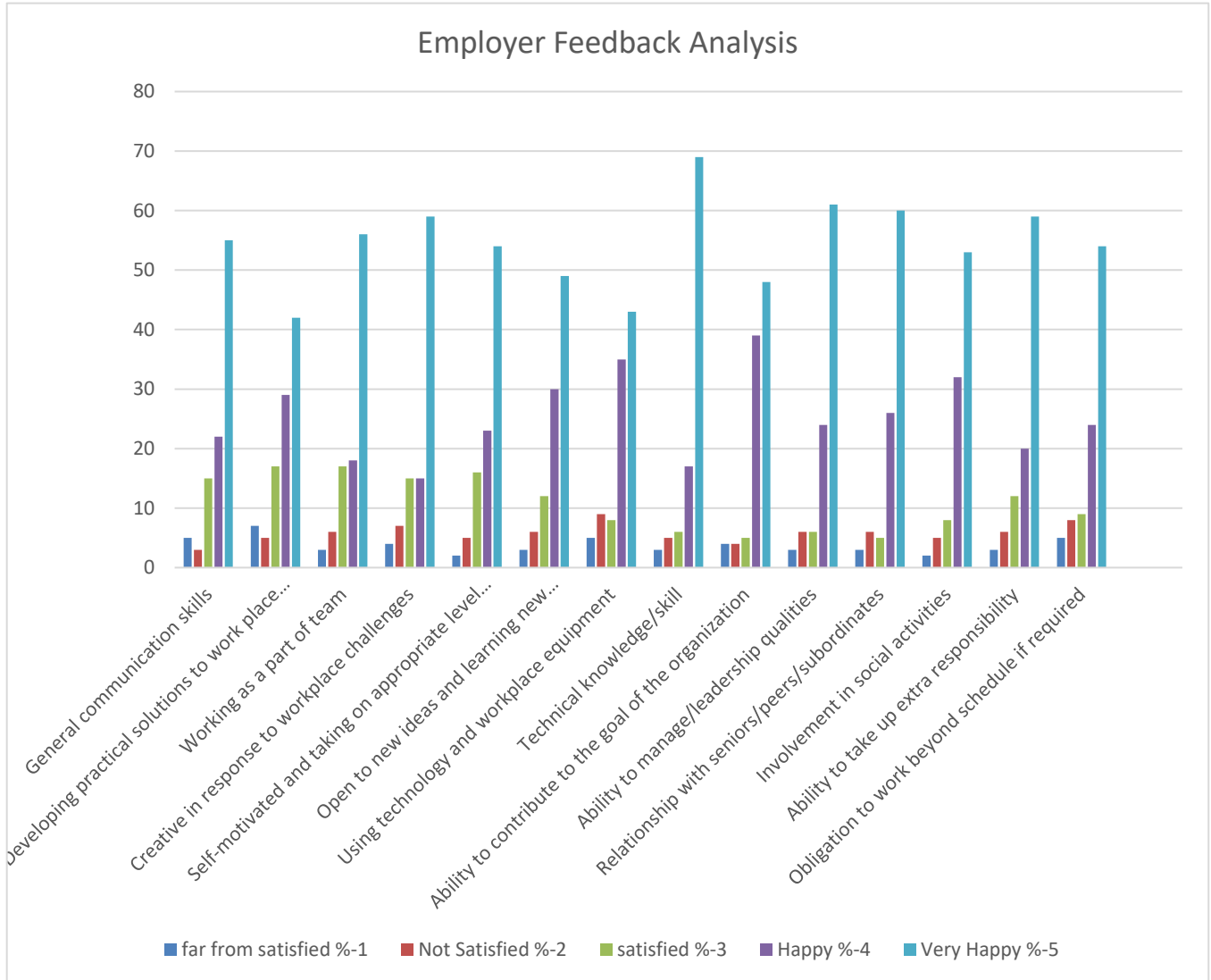


Janak
PRINCIPAL

Session-2023-24
Employer Feedback Form Analysis

S.No.	How satisfied are you with the student/s work performance and the academic system	Far from satisfied % (1)	Not satisfied % (2)	Satisfied % (3)	Happy % (4)	Very happy % (5)
1	General communication skills	5	3	15	22	55
2	Developing practical solutions to work place problems	7	5	17	29	42
3	Working as a part of team	3	6	17	18	56
4	Creative in response to workplace challenges	4	7	15	15	59
5	Self-motivated and taking on appropriate level of responsibility	2	5	16	23	54
6	Open to new ideas and learning new techniques	3	6	12	30	49
7	Using technology and workplace equipment	5	9	8	35	43
8	Ability to contribute to the goal of the organization	4	4	5	39	48
9	Technical knowledge/skill	3	5	6	17	69
10	Ability to manage/leadership qualities	3	6	6	24	61
11	Relationship with seniors/peers/subordinates	3	6	5	26	60
12	Involvement in social activities	2	5	8	32	53
13	Ability to take up extra responsibility	3	6	12	20	59
14	Obligation to work beyond schedule if required	5	8	9	24	54



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Session-2022-23
Employer Feedback Form Analysis

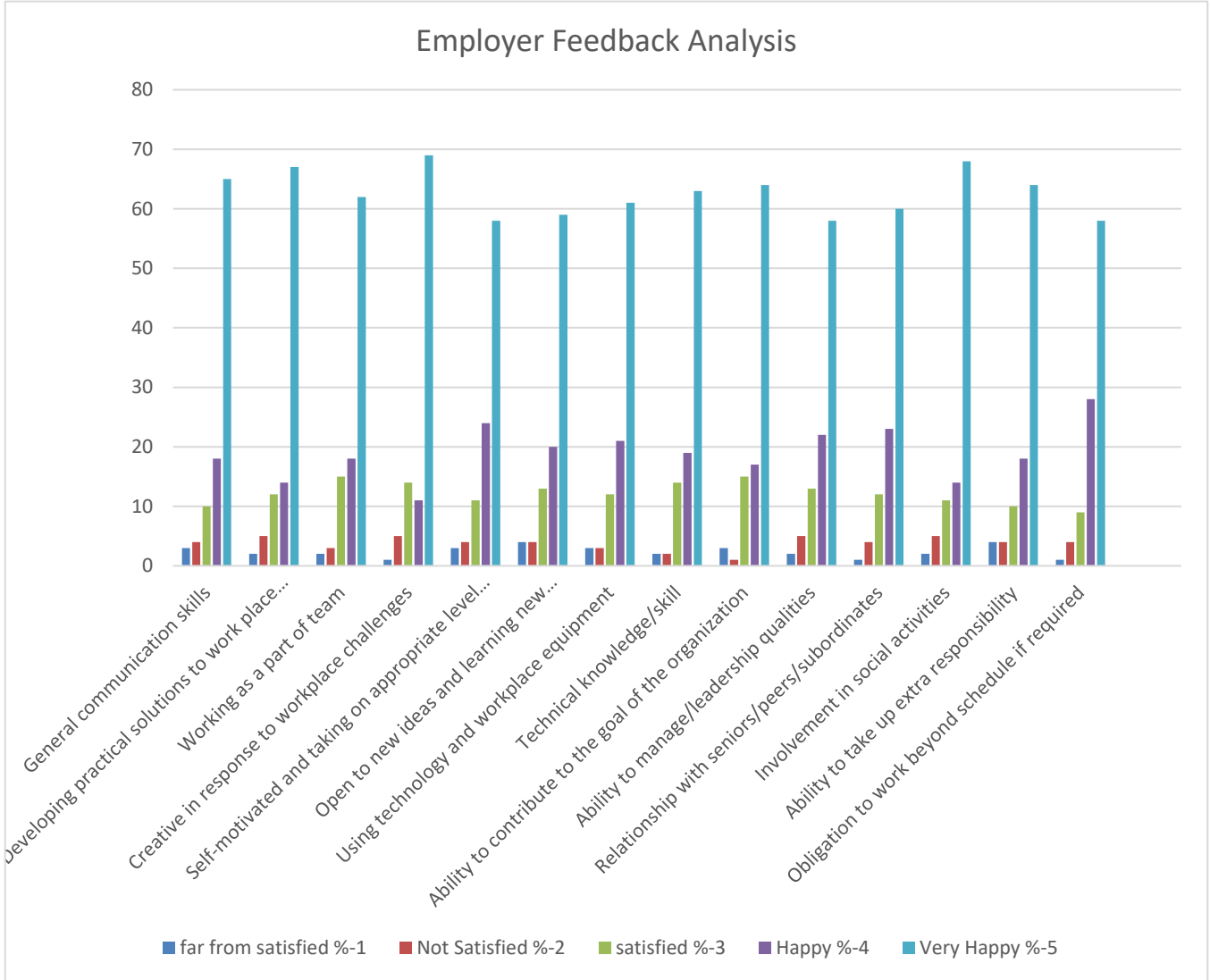
S.No.	How satisfied are you with the student/s work performance and the academic system	Far from satisfied % (1)	Not satisfied % (2)	Satisfied % (3)	Happy % (4)	Very happy % (5)
1	General communication skills	3	4	10	18	65
2	Developing practical solutions to work place problems	2	5	12	14	67
3	Working as a part of team	2	3	15	18	62
4	Creative in response to workplace challenges	1	5	14	11	69
5	Self-motivated and taking on appropriate level of responsibility	3	4	11	24	58
6	Open to new ideas and learning new techniques	4	4	13	20	59
7	Using technology and workplace equipment	3	3	12	21	61
8	Ability to contribute to the goal of the organization	2	2	14	19	63
9	Technical knowledge/skill	3	1	15	17	64
10	Ability to manage/leadership qualities	2	5	13	22	58
11	Relationship with seniors/peers/subordinates	1	4	12	23	60
12	Involvement in social activities	2	5	11	14	68
13	Ability to take up extra responsibility	4	4	10	18	64
14	Obligation to work beyond schedule if required	1	4	9	28	58



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ALUMNI FEEDBACK FORM

Dear Alumni,

We are glad that you have spent valuable years pursuing courses of your choice at Sanskriti College. We shall be thankful if you can spare some of your valuable time to fill up this feedback form and give us valuable suggestions for further improvement of the college. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of our college.

1. Please Tick the appropriate box of your response:

Tick the number that best describes your level of satisfaction at each question:

1-Far from satisfied, 2- not satisfied, 3- satisfied, 4- happy, 5- very happy.

S. r.	Attributes	1	2	3	4	5
1.	Admission procedure					✓
2.	Fee structure					✓
3.	Environment					✓
4.	Infrastructure and lab facilities				✓	
5.	Faculty					✓
6.	Project guidance				✓	
7.	Quality of support material					✓
8.	Training and placement				✓	
9.	Library					✓
10.	Canteen facilities				✓	
11.	Overall Rating of the college					✓

Akhita Akhita



J. J. J.
PRINCIPAL

Sanskriti College, JAIPUR

Sector-3, Rajat Path, Shipra Path, Mansarovar, JAIPUR - 30 20 20

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1.	Admission procedure					✓
2.	Fee structure				✓	
3.	Environment					✓
4.	Infrastructure and lab facilities					✓
5.	Faculty					✓
6.	Project guidance					✓
7.	Quality of support material					✓
8.	Training and placement				✓	
9.	Library				✓	
10.	Canteen facilities				✓	
11.	Overall Rating of the college					✓

Jishan



Jishan

PRINCIPAL,

Sanskriti College, JAIPUR



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S. r.	Attributes	1	2	3	4	5
1.	Admission procedure					✓
2.	Fee structure					✓
3.	Environment				✓	
4.	Infrastructure and lab facilities					✓
5.	Faculty					✓
6.	Project guidance				✓	
7.	Quality of support material					✓
8.	Training and placement				✓	
9.	Library					✓
10.	Canteen facilities				✓	
11.	Overall Rating of the college					✓



Principal

Sanskriti College, JAIPUR

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5.	Faculty					✓
6.	Project guidance					✓
7.	Quality of support material					✓
8.	Training and placement					✓
9.	Library					✓
10.	Canteen facilities					✓
11.	Overall Rating of the college					✓



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3.	Environment					✓
4.	Infrastructure and lab facilities					✓
5.	Faculty				✓	
6.	Project guidance					✓
7.	Quality of support material				✓	
8.	Training and placement					✓
9.	Library					✓
10.	Canteen facilities					✓
11.	Overall Rating of the college					✓

Sohel



Janu

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Sector-3, Rajat Path, Shipra Path, Mansarovar, JAIPUR - 30 20 20



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5.	Faculty					✓
6.	Project guidance					✓
7.	Quality of support material					✓
8.	Training and placement					✓
9.	Library				✓	
10.	Canteen facilities					✓
11.	Overall Rating of the college					✓

Sahit



J. J. J.
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5.	Faculty					✓
6.	Project guidance				✓	
7.	Quality of support material					✓
8.	Training and placement					✓
9.	Library					✓
10.	Canteen facilities					✓
11.	Overall Rating of the college					✓

Pritya Saini



Janu
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3.	Environment					✓
4.	Infrastructure and lab facilities					✓
5.	Faculty					✓
6.	Project guidance					✓
7.	Quality of support material					✓
8.	Training and placement					✓
9.	Library				✓	
10.	Canteen facilities				✓	
11.	Overall Rating of the college					✓

Sruba



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6.	Project guidance				✓	
7.	Quality of support material					✓
8.	Training and placement					✓
9.	Library				✓	
10.	Canteen facilities					✓
11.	Overall Rating of the college					✓



Janak
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6.	Project guidance				✓	
7.	Quality of support material					✓
8.	Training and placement				✓	
9.	Library					✓
10.	Canteen facilities					✓
11.	Overall Rating of the college					✓





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Sector-3, Rajat Path, Shipra Path, Mansarovar, JAIPUR-302020

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Alumni Feedback on Curriculum

Rate the Particulars by putting tick mark in appropriate cell.

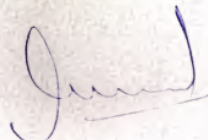
Sr. No.	Particulars	High	Moderate	Poor
1	Curriculum meets prerequisite and basic knowledge required for the career.	✓		
2	Usefulness of learning experience in career.	✓		
3	Electives offered in relation to the technological advancements.	✓		
4	The new Courses (subjects) Introduced meet contemporary (existing) requirements.	✓		
5	Design of the courses (subjects) encourages / motivates extra learning or self-learning.		✓	

Suggestions for further Improvement.

Name and Address of Alumni:


vipul singh
mahesh Nagar, Jaipur




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Alumni Feedback on Curriculum

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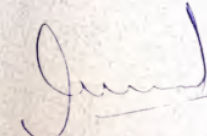
Sr. No.	Particulars	High	Moderate	Poor
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3	Electives offered in relation to the technological advancements.		✓	
4	The new Courses (subjects) Introduced meet contemporary (existing) requirements.	✓		
5	Design of the courses (subjects) encourages / motivates extra learning or self-learning.		✓	

Suggestions for further Improvement.

Name and Address of Alumni:

Abhishek
Abhishek Sharma,
Sodala, Jaipur




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Alumni Feedback on Curriculum

Rate the Particulars by putting tick mark in appropriate cell.

Sr. No.	Particulars	High	Moderate	Poor
1	Curriculum meets prerequisite and basic knowledge required for the career.	✓		
2	Usefulness of learning experience in career.	✓		
3	Electives offered in relation to the technological advancements.	✓		
4	The new Courses (subjects) Introduced meet contemporary (existing) requirements.	✓		
5	Design of the courses (subjects) encourages / motivates extra learning or self-learning.		✓	

Suggestions for further Improvement.

Name and Address of Alumni:

Ayushi Gupta
Mansarovar, Jaipur



Jain

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Alumni Feedback on Curriculum

Rate the Particulars by putting tick mark in appropriate cell.

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2	Usefulness of learning experience in career.	✓		
3	Electives offered in relation to the technological advancements.	✓		
4	The new Courses (subjects) Introduced meet contemporary (existing) requirements.		✓	
5	Design of the courses (subjects) encourages / motivates extra learning or self-learning.	✓		

Suggestions for further Improvement.

Name and Address of Alumni:

Indra,
Inden Kumar chetia,
Khabipura Jaipur



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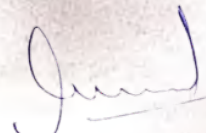
Sr. No.	Particulars	High	Moderate	Poor
1	Curriculum meets prerequisite and basic knowledge required for the career.	✓		
2	Usefulness of learning experience in career.	✓		
3	Electives offered in relation to the technological advancements.	✓		
4	The new Courses (subjects) Introduced meet contemporary (existing) requirements.		✓	
5	Design of the courses (subjects) encourages / motivates extra learning or self-learning.	✓		

Suggestions for further Improvement.

Name and Address of Alumni:

Aman Soni
Melviga Nagar, Jaipur




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EMPLOYER FEEDBACK FORM

Dear Employer,

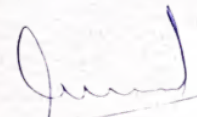
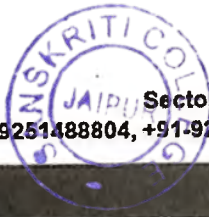
Greetings to you, many of our college's Post Graduates may be working in your organization. Ours is one of the oldest and top reupdated college in India. We shall thankful to you, if you can spare some of your valuable time to fill up this alumni employer's feedback form and give us your valuable suggestions for further improvement of the college. Your inputs will be of great use to improve the quality of our academic program and enhance the credibility at National level. This feedback will certainly be helpful for various purposes including decision-making Tor improvement.

1. Please Tick the appropriate box of your response:

Tick the number that best describes your level of satisfaction at each question:

1-Far from satisfied, 2- not satisfied, 3- satisfied, 4- happy, 5- very happy.

S. r.	How satisfied are you with the student/s work performance and the academic system	1	2	3	4	5
1.	General communication skills					✓
2.	Developing practical solutions to work place problems				✓	
3.	Working as a part of team				✓	
4.	Creative in response to workplace challenges					✓
5.	Self-motivated and taking on appropriate level of responsibility					✓
6.	Open to new ideas and learning new techniques					✓
7.	Using technology and workplace equipment					✓
8.	Ability to contribute to the goal of the organization					✓
9.	Technical knowledge/skill				✓	
10.	Ability to manage/leadership qualities					✓
11.	Relationship with seniors/peers/subordinates					✓
12.	Involvement in social activities					✓
13.	Ability to take up extra responsibility					✓
14.	Obligation to work beyond schedule if required				✓	

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EMPLOYER FEEDBACK FORM

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Greetings to you, many of our college's Post Graduates may be working in your organization. Ours is one of the oldest and top reupdated college in India. We shall thankful to you, if you can spare some of your valuable time to fill up this alumni employer's feedback form and give us your valuable suggestions for further improvement of the college. Your inputs will be of great use to improve the quality of our academic program and enhance the credibility at National level. This feedback will certainly be helpful for various purposes including decision-making Tor improvement.

1. Please Tick the appropriate box of your response:

Tick the number that best describes your level of satisfaction at each question:

1-Far from satisfied, 2- not satisfied, 3- satisfied, 4- happy, 5- very happy.

S. r.	How satisfied are you with the student/s work performance and the academic system	1	2	3	4	5
1.	General communication skills					✓
2.	Developing practical solutions to work place problems					✓
3.	Working as a part of team					✓
4.	Creative in response to workplace challenges					✓
5.	Self-motivated and taking on appropriate level of responsibility					✓
6.	Open to new ideas and learning new techniques				✓	✓
7.	Using technology and workplace equipment				✓	✓
8.	Ability to contribute to the goal of the organization					✓
9.	Technical knowledge/skill				✓	✓
10.	Ability to manage/leadership qualities					✓
11.	Relationship with seniors/peers/subordinates					✓
12.	Involvement in social activities				✓	✓
13.	Ability to take up extra responsibility					✓
14.	Obligation to work beyond schedule if required				✓	✓

K. K. K. K.

J. J. J. J.



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4.	Creative in response to workplace challenges					✓
5.	Self-motivated and taking on appropriate level of responsibility					✓
6.	Open to new ideas and learning new techniques					✓
7.	Using technology and workplace equipment					✓
8.	Ability to contribute to the goal of the organization				✓	
9.	Technical knowledge/skill					✓
10.	Ability to manage/leadership qualities				✓	
11.	Relationship with seniors/peers/subordinates					✓
12.	Involvement in social activities					✓
13.	Ability to take up extra responsibility					✓
14.	Obligation to work beyond schedule if required					✓

Ans. Gupta



Principal

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EMPLOYER FEEDBACK FORM

Dear Employer,

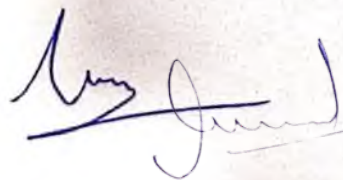
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8.	Ability to contribute to the goal of the organization					✓
9.	Technical knowledge/skill					✓
10.	Ability to manage/leadership qualities					✓
11.	Relationship with seniors/peers/subordinates					✓
12.	Involvement in social activities					✓
13.	Ability to take up extra responsibility					✓
14.	Obligation to work beyond schedule if required					✓

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7.	Using technology and workplace equipment					✓
8.	Ability to contribute to the goal of the organization				✓	
9.	Technical knowledge/skill				✓	
10.	Ability to manage/leadership qualities				✓	
11.	Relationship with seniors/peers/subordinates					✓
12.	Involvement in social activities				✓	
13.	Ability to take up extra responsibility					✓
14.	Obligation to work beyond schedule if required					✓



J. R. Pathy
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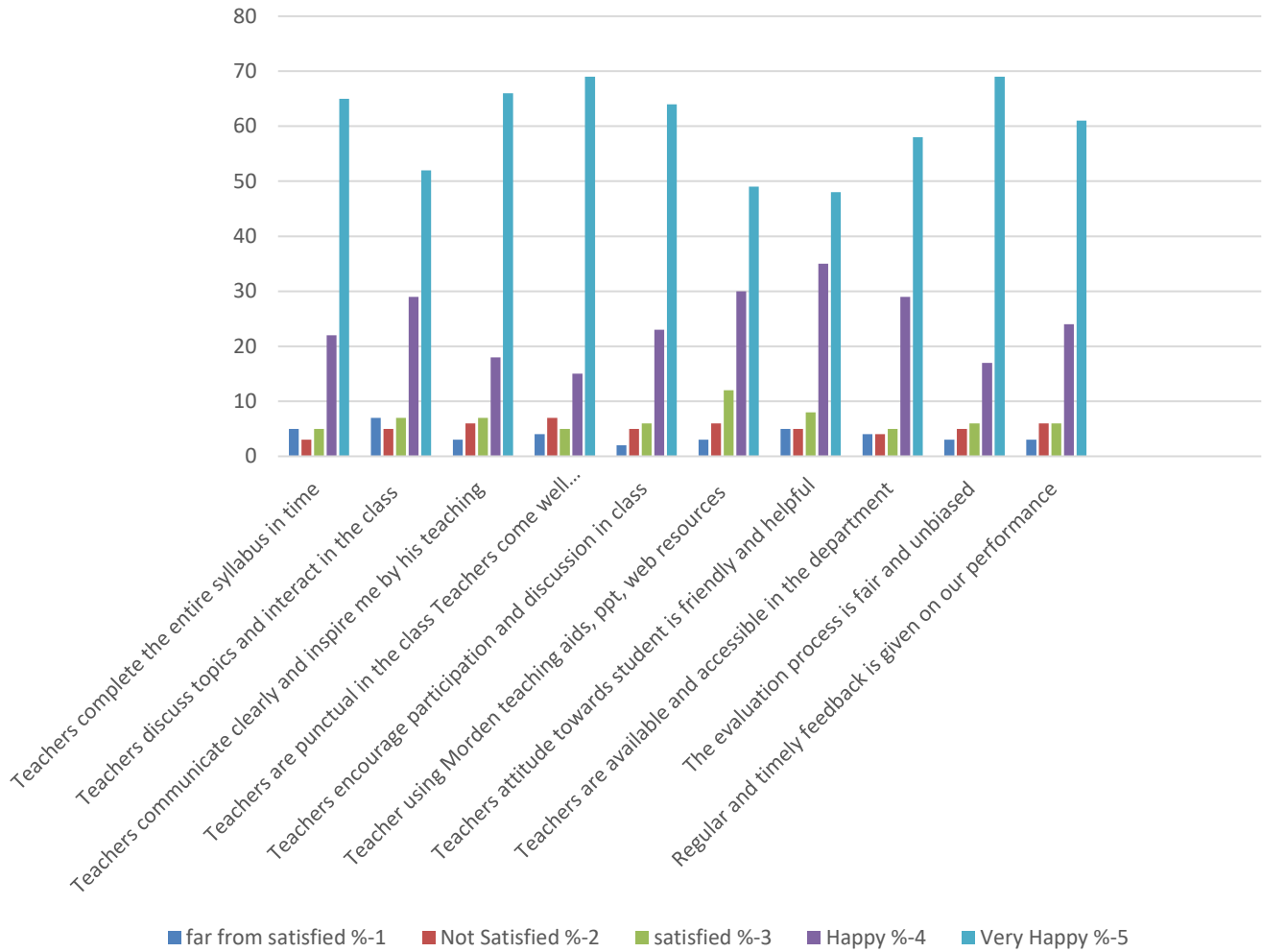
Session-2023-24
**Student Feedback on curriculum
Form Analysis**

S.No.	Attributes	Far from satisfied % (1)	Not satisfied % (2)	Satisfied % (3)	Happy % (4)	Very happy % (5)
1	Teachers complete the entire syllabus in time	5	3	5	22	65
2	Teachers discuss topics and interact in the class	7	5	7	29	52
3	Teachers communicate clearly and inspire me by his teaching	3	6	7	18	66
4	Teachers are punctual in the class Teachers come well prepared for the class	4	7	5	15	69
5	Teachers encourage participation and discussion in class	2	5	6	23	64
6	Teacher using Modern teaching aids, ppt, web resources	3	6	12	30	49
7	Teachers attitude towards student is friendly and helpful	5	5	8	35	48
8	Teachers are available and accessible in the department	4	4	5	29	58
9	The evaluation process is fair and unbiased	3	5	6	17	69
10	Regular and timely feedback is given on our performance	3	6	6	24	61



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Student Feedback Analysis



■ far from satisfied %-1 ■ Not Satisfied %-2 ■ satisfied %-3 ■ Happy %-4 ■ Very Happy %-5



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Session-2022-23

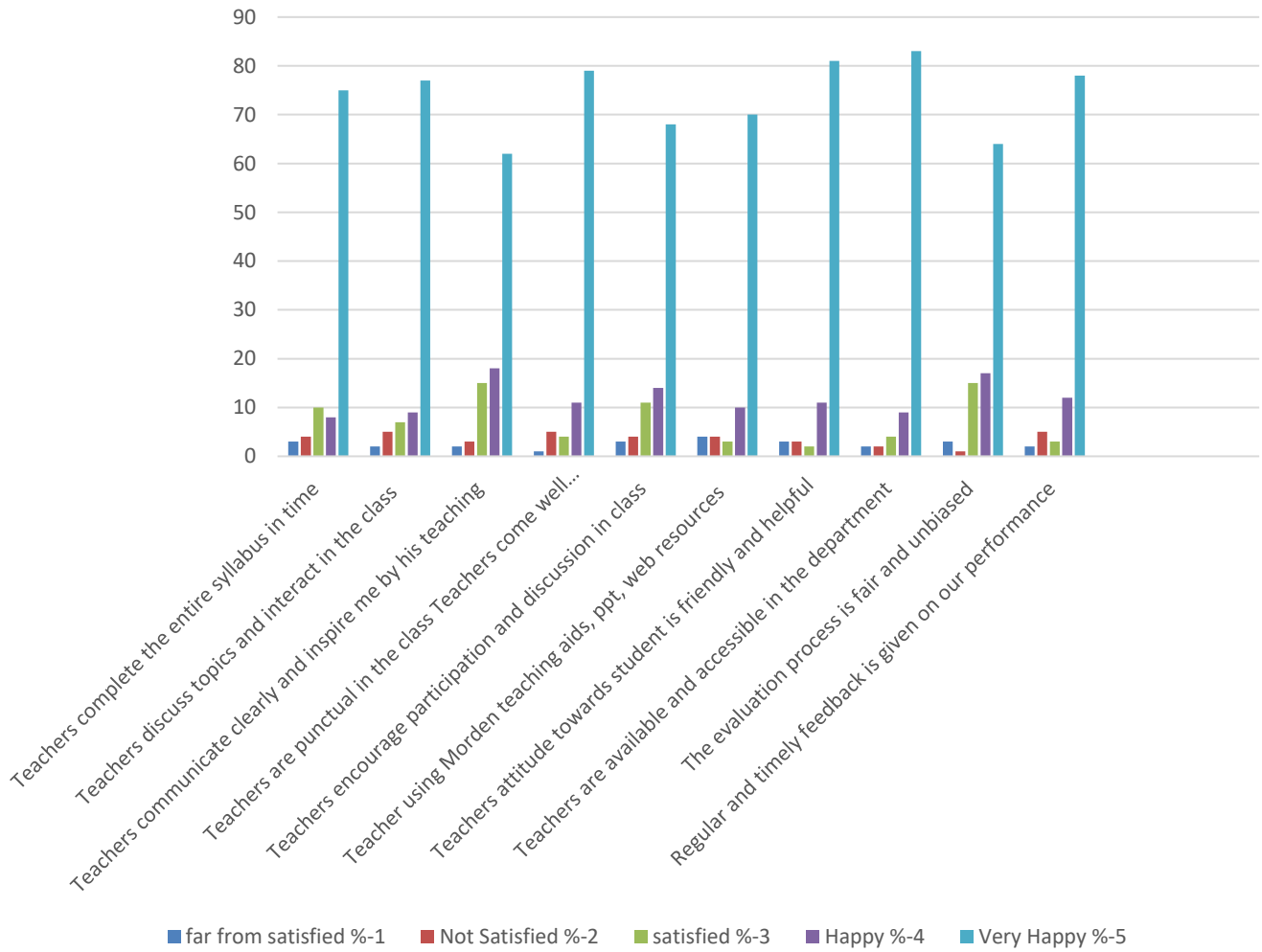
Student Feedback on curriculum Form Analysis

S.No.	Attributes	Far from satisfied % (1)	Not satisfied % (2)	Satisfied % (3)	Happy % (4)	Very happy % (5)
1	Teachers complete the entire syllabus in time	3	4	10	8	75
2	Teachers discuss topics and interact in the class	2	5	7	9	77
3	Teachers communicate clearly and inspire me by his teaching	2	3	15	18	62
4	Teachers are punctual in the class Teachers come well prepared for the class	1	5	4	11	79
5	Teachers encourage participation and discussion in class	3	4	11	14	68
6	Teacher using Morden teaching aids, ppt, web resources	4	4	3	10	70
7	Teachers attitude towards student is friendly and helpful	3	3	2	11	81
8	Teachers are available and accessible in the department	2	2	4	9	83
9	The evaluation process is fair and unbiased	3	1	15	17	64
10	Regular and timely feedback is given on our performance	2	5	3	12	78




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Alumni Feedback Analysis



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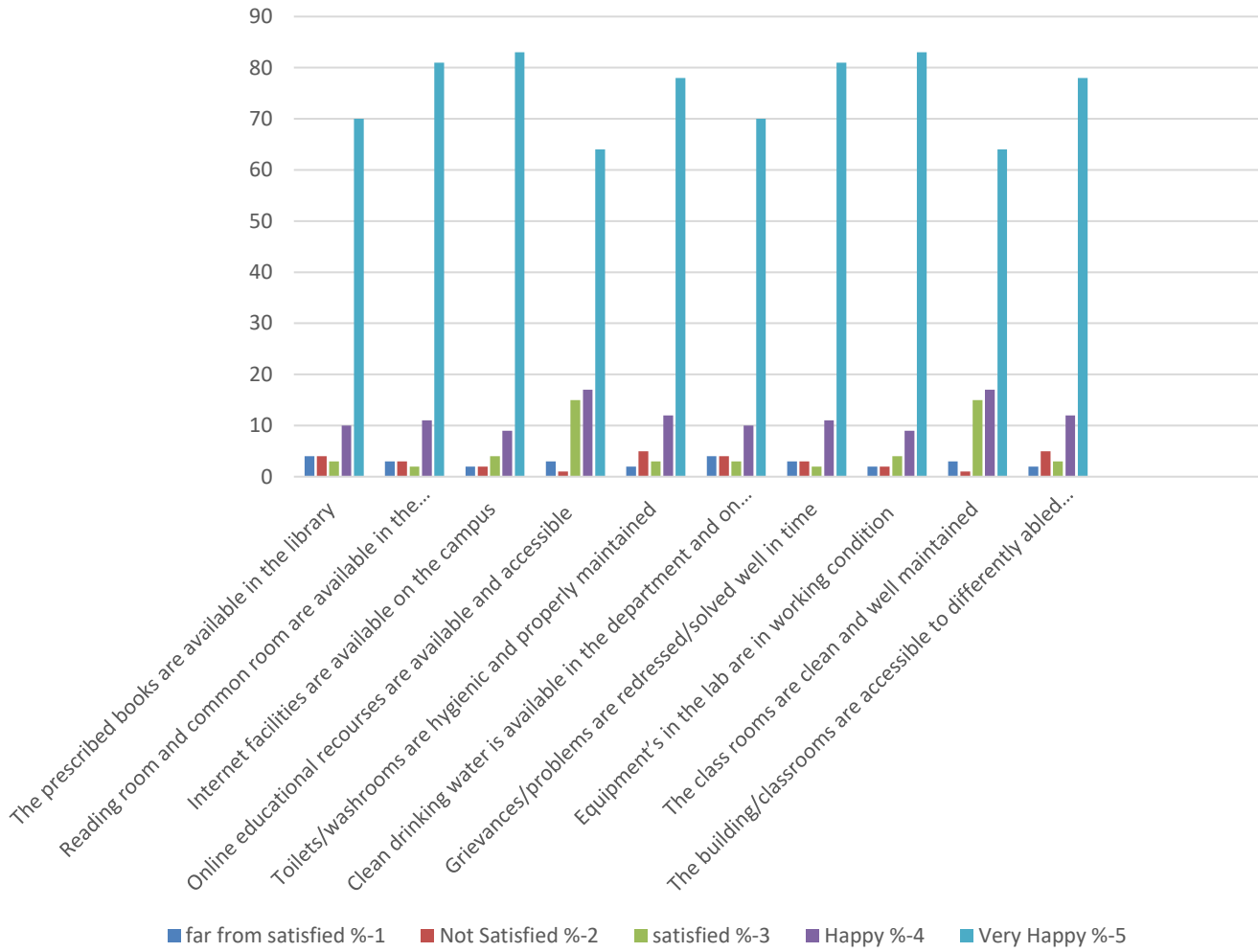
Session-2023-24
**Student Feedback on
 Infrastructure Form Analysis**

S.No.	Attributes	Far from satisfied % (1)	Not satisfied % (2)	Satisfied % (3)	Happy % (4)	Very happy % (5)
1	The prescribed books are available in the library	4	4	3	10	70
2	Reading room and common room are available in the faculty/college building	3	3	2	11	81
3	Internet facilities are available on the campus	2	2	4	9	83
4	Online educational recourses are available and accessible	3	1	15	17	64
5	Toilets/washrooms are hygienic and properly maintained	2	5	3	12	78
6	Clean drinking water is available in the department and on the campus	4	4	3	10	70
7	Grievances/problems are redressed/solved well in time	3	3	2	11	81
8	Equipment's in the lab are in working condition	2	2	4	9	83
9	The class rooms are clean and well maintained	3	1	15	17	64
10	The building/classrooms are accessible to differently abled persons	2	5	3	12	78




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Student Feedback Analysis



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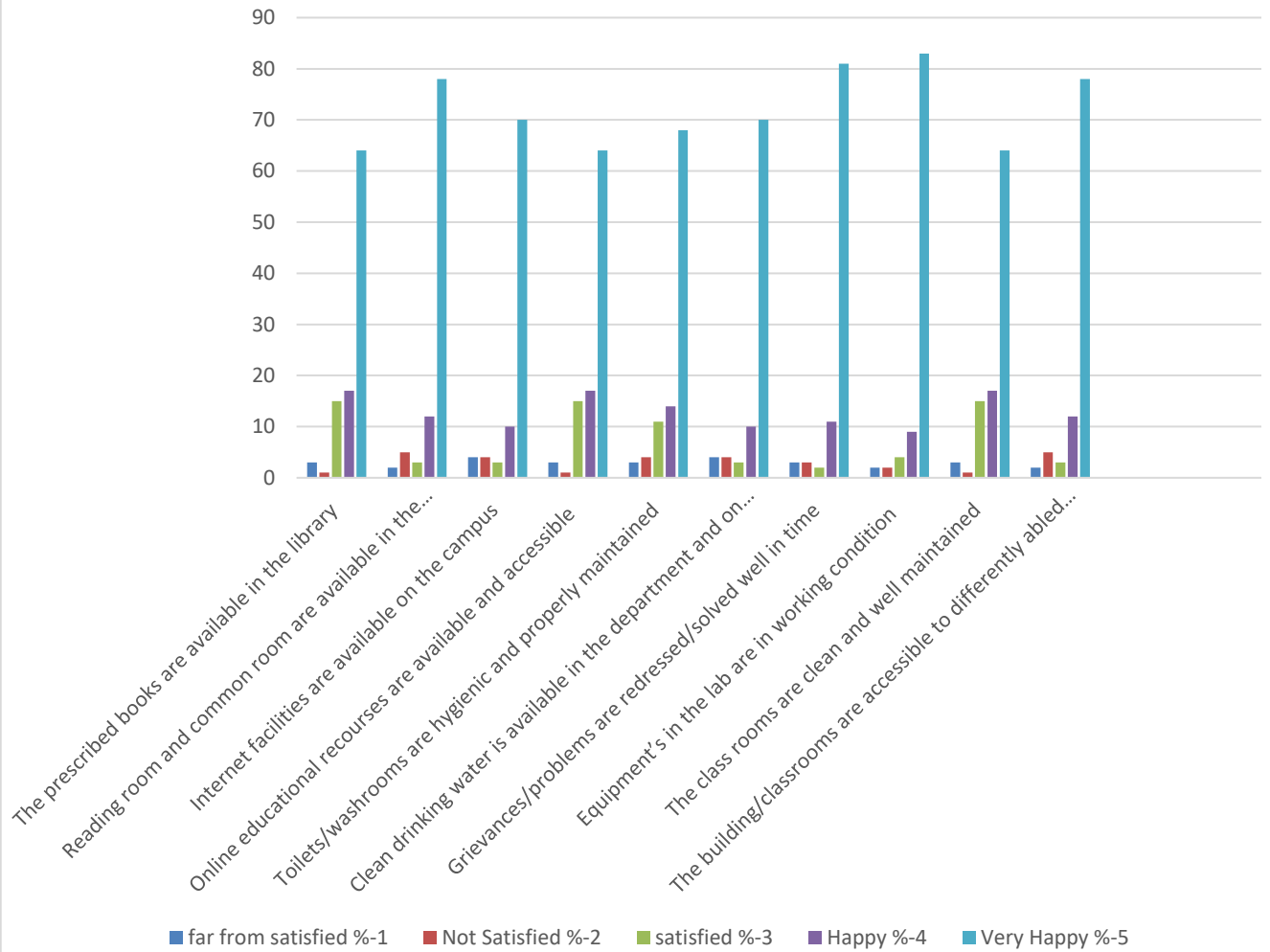
Session-2022-23
**Student Feedback on
 Infrastructure Form Analysis**

S.No.	Attributes	Far from satisfied % (1)	Not satisfied % (2)	Satisfied % (3)	Happy % (4)	Very happy % (5)
1	The prescribed books are available in the library	3	1	15	17	64
2	Reading room and common room are available in the faculty/college building	2	5	3	12	78
3	Internet facilities are available on the campus	4	4	3	10	70
4	Online educational recourses are available and accessible	3	1	15	17	64
5	Toilets/washrooms are hygienic and properly maintained	3	4	11	14	68
6	Clean drinking water is available in the department and on the campus	4	4	3	10	70
7	Grievances/problems are redressed/solved well in time	3	3	2	11	81
8	Equipment's in the lab are in working condition	2	2	4	9	83
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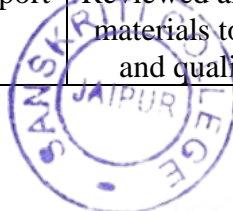
Student Feedback Analysis



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ACTION TAKEN REPORT BASED ON THE FEEDBACK FORM OF ALUMANI

AREA	ACTION TAKEN	RESPONSIBILITY	TIMELINE	OUTCOME
Admission procedure	Reviewed and streamlined the admission process to reduce paperwork and waiting times. Implemented an online application system for easier access.	Admissions Office	Completed	Reduced processing time by 30%.
Fee structure	Conducted a review of the fee structure and ensured transparency. Introduced flexible payment plans for students facing financial difficulties.	Finance Department	Ongoing	Increased satisfaction with fee payment options.
Environment	Initiated campus beautification projects, including landscaping and green spaces. Implemented regular maintenance of common areas.	Facilities Management	Ongoing	Improved student feedback on campus environment.
Infrastructure and lab facilities	Conducted an audit of infrastructure and lab facilities. Upgraded equipment and facilities based on feedback.	Facilities Management	Completed	Enhanced lab functionality and safety.
Faculty	Implemented faculty development programs focused on teaching methodologies and student engagement. Regular evaluations and feedback sessions introduced.	HR & Training	Ongoing	Improved faculty performance ratings.
Project guidance	Established a formal project guidance program with dedicated mentors for each student group. Organized workshops to enhance project-related skills.	Academic Committee	Ongoing	Increased student success in projects.
Quality of support material	Reviewed and updated support materials to ensure relevance and quality. Developed a	Academic Committee	Ongoing	Enhanced quality ratings of



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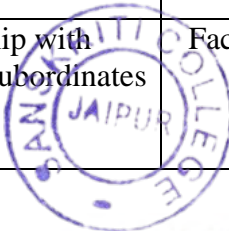
	feedback system for students to evaluate the materials.			support materials.
Training and placement	Strengthened relationships with industry partners to enhance placement opportunities. Conducted workshops and training sessions to better prepare students.	Training & Placement Cell	Ongoing	Placement rate increased by 20%.
Library	Expanded the library collection based on student feedback. Introduced online access to resources and a more user-friendly cataloguing system.	Library Staff	Completed	Increased library usage reported.
Canteen facilities	Conducted a review of canteen services. Improved menu options based on student preferences and ensured hygiene standards are met.	Facilities Management	Ongoing	Improved satisfaction ratings for canteen services.




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ACTION TAKEN REPORT BASED ON THE FEEDBACK FORM OF EMPLOYER

AREA	ACTION TAKEN	RESPONSIBILITY	TIMELINE	OUTCOME
General communication skills	Conducted communication skills workshop for all staff.	TPO	Ongoing	Increased clarity in team interactions.
Developing practical solutions to workplace problems	Implemented regular brainstorming sessions to address challenges.	TPO	Quarterly	Enhanced problem-solving approaches.
Working as a part of a team	Organized team-building activities and collaborative projects.	TPO	Semi-annual	Improved teamwork and collaboration.
Creative in response to workplace challenges	Launched an innovation initiative encouraging creative ideas.	TPO	Monthly	Generated several viable solutions.
Self-motivated and taking on appropriate responsibility	Recognized and rewarded self-starters in monthly meetings.	TPO	Ongoing	Increased motivation among employees.
Open to new ideas and learning new techniques	Introduced a mentorship program for skill development.	TPO	Ongoing	Enhanced skill sets across teams.
Using technology and workplace equipment	Provided training on new technology and tools.	TPO	Ongoing	Improved efficiency and productivity.
Ability to contribute to the goal of the organization	Set clear organizational goals and KPIs communicated to all.	TPO	Annual	Better alignment with company objectives.
Technical knowledge/skill	Scheduled regular technical training sessions.	TPO	Ongoing	Increased technical proficiency.
Ability to manage/leadership qualities	Offered leadership training programs for potential leaders.	TPO	Annual	Identified and developed future leaders.
Relationship with seniors/peers/subordinates	Facilitated open forums for feedback and discussion.	TPO	Ongoing	Strengthened workplace relationships.



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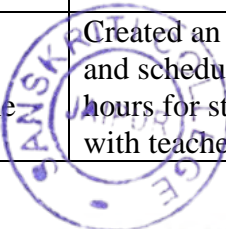
Involvement in social activities	Organized monthly social events to promote camaraderie.	TPO	Ongoing	Fostered a positive workplace culture.
Ability to take up extra responsibility	Created a volunteer system for project assistance.	TPO	Quarterly	Increased engagement in projects.
Obligation to work beyond schedule if required	Established a flexible work policy with clear guidelines.	TPO	Semi-annual	Improved work-life balance and morale.

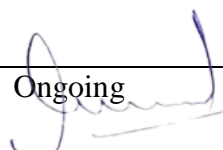



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ACTION TAKEN REPORT BASED ON THE FEEDBACK FORM OF STUDENTS (CURRICULAM)

AREA	ACTION TAKEN	RESPONSIBILITY	TIMELINE	OUTCOME
Teachers complete the entire syllabus in time	Reviewed syllabus completion rates and ensured pacing guides are in place to keep track.	Department Head	Ongoing	Increased on-time syllabus completion by 20%.
Teachers discuss topics and interact in the class	Conducted workshops on interactive teaching methods and peer observations to promote discussion.	Professional Development	Quarterly	Enhanced student engagement and interaction.
Teachers communicate clearly and inspire students	Implemented training sessions focused on effective communication and motivational teaching strategies.	HR & Training	Semi-annual	Improved student feedback on clarity by 30%.
Teachers are punctual in the class	Set clear expectations for punctuality and tracked attendance. Recognized punctual teachers monthly.	Department Head	Monthly	95% punctuality rate achieved.
Teachers come well prepared for the class	Encouraged lesson planning and sharing of resources among teachers. Established a peer review system for lesson plans.	Department Head	Ongoing	Increased preparedness noted in classroom observations.
Teachers encourage participation and discussion in class	Developed strategies for fostering classroom discussions and inclusive participation.	Professional Development	Ongoing	Higher participation rates in class discussions.
Teachers using modern teaching aids, PPT, web resources	Provided training on effective use of technology in the classroom and ensured access to necessary resources.	IT Department & Training	Ongoing	Greater integration of technology in lessons.
Teachers' attitude towards students is friendly and helpful	Conducted workshops on student-teacher rapport and empathy training.	Professional Development	Annual	Positive feedback on teacher-student relationships.
Teachers are available and accessible in the department	Created an open-door policy and scheduled regular office hours for students to meet with teachers.	Department Head	Ongoing	Increased student accessibility reported.




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The evaluation process is fair and unbiased	Reviewed evaluation criteria and ensured transparency in grading. Provided training on fair assessment practices.	Academic Committee	Annual	Improved perception of fairness in evaluations.
Regular and timely feedback is given on our performance	Established a feedback schedule for assessments and created a template for providing constructive feedback.	Department Head	Ongoing	Timely feedback improved by 40% according to student surveys.




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ACTION TAKEN REPORT BASED ON THE FEEDBACK FORM OF STUDENTS (INFRASTRUCTURE)

AREA	ACTION TAKEN	RESPONSIBILITY	TIMELINE	OUTCOME
The prescribed books are available in the library	Conducted an inventory of prescribed texts and updated the library collection. Established a regular review process to ensure new editions are acquired.	Library Staff	Ongoing	100% availability of prescribed books achieved.
Reading room and common room are available in the faculty/college building	Enhanced the reading room and common room facilities, including furniture and resources. Established rules for usage to maintain order.	Facilities Management	Completed	Improved student usage and satisfaction reported.
Internet facilities are available on the campus	Upgraded internet bandwidth and infrastructure. Regular maintenance checks are scheduled to ensure consistent service.	IT Department	Completed	Internet speed improved by 50%.
Online educational resources are available and accessible	Developed a centralized online portal for accessing educational resources and ensured regular updates to content.	IT Department	Ongoing	Increased resource usage by 40%.
Toilets/washrooms are hygienic and properly maintained	Implemented a regular cleaning and maintenance schedule for all washrooms. Conducted awareness programs on hygiene.	Facilities Management	Ongoing	Improved hygiene ratings from user feedback.
Clean drinking water is available in the department and on the campus	Installed water purifiers and regular maintenance checks for all drinking water sources across campus.	Facilities Management	Completed	Positive feedback on drinking water quality received.
Grievances/problems are redressed/solved well in time	Established a formal grievance redressal mechanism with a tracking system for timely resolution. Conducted training for staff on effective grievance handling.	Administration	Ongoing	90% of grievances resolved within 48 hours.
Equipment in the lab are in working condition	Conducted an inventory check of lab equipment and arranged for repairs and replacements as necessary.	Lab Management	Completed	95% functionality of lab

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	Established a regular maintenance schedule.			equipment reported.
The classrooms are clean and well maintained	Increased cleaning staff and set up a regular cleaning schedule. Implemented a student feedback system for reporting maintenance issues.	Facilities Management	Ongoing	Enhanced cleanliness ratings from student surveys.
The building/classrooms are accessible to differently abled persons	Conducted an accessibility audit of buildings and classrooms. Made necessary adjustments, including ramps and accessible restrooms.	Facilities Management	Completed	Improved accessibility reported by differently abled students.




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